

March 4, 2015

The meeting of the Sterling Board of Selectmen was called to order at 6:05 p.m.

Selectmen present-Russell Gray, Lincoln Cooper and John Firlik.

Staff present-Joyce Gustavson.

Also present-Neil and Marlene Cook.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No comment.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper to approve the 2/17/2015 special meeting minutes, the 2/18/2015 regular meeting minutes, and the 2/25/2015 special meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

**a. Commission Vacancies (Energy Committee, Family Day Committee & Zoning Board of Appeals):** The Energy Committee and the Zoning Board of Appeals will have members appointed later in tonight's meeting. J. Firlik made a motion, seconded by L. Cooper to table this item to the next meeting. All voted in favor of the motion.

**b. Excavation Ordinance:** The Selectmen submitted an application to the Sterling Planning and Zoning Commission to amend the Town's Zoning Regulations regarding Excavation (administration, definition, permitting, and standards) Regulations. A public hearing for the proposed revisions to the Excavation Ordinance is scheduled for Tuesday, 3/24/2015 at 6:45 p.m. at the Sterling Town Hall, Room #15, 1183 Plainfield Pike, Oneco, CT. J. Firlik made a motion, seconded by L. Cooper to table this item. All voted in favor of the motion.

**c. Family Day Committee Request for Notice Sign:** L. Cooper reported that the request for a notice board/sign at the Sterling Recreation ball field be removed from the agenda and placed back in the hands of the Family Day Committee. L. Cooper made a motion, seconded by J. Firlik to remove this item from the agenda and forward the request for a notice board/sign back to the Family Day Committee. All voted in favor of the motion.

**d. 2015-2016 Proposed Selectmen's Budget:** The Board of Selectmen met earlier tonight with staff to review the proposed 2015-2016 Selectmen's budget. The Board of Selectmen's proposed 2015-2016 budget will be presented to the Board of Finance on Wednesday, 3/11/2015 at 7:00 p.m. at the Sterling Town Hall in Room #15, 1183 Plainfield Pike, Oneco, CT.

**e. 2015-2016 Local Capital Improvement Plan:** J. Gustavson received an email dated 2/4/2015 from Sandra Huber from the Office of Policy and Management (OPM) stating that Sterling's available balance of Local Capital Improvement Funds (LoCIP) is \$250,785.02, which includes the 2015 Entitlement amount. L. Cooper made a motion, seconded by J. Firlik to accept the report as presented. All voted in favor of the motion.

**f. Low Income Veterans:** No new information. L. Cooper made a motion, seconded by J. Firlik to table this item. All voted in favor of the motion.

**g. Consider and Act on General Office Assistant:** L. Cooper made a motion, seconded by J. Firlik to hire Dale Boisselle for the position of General Office Assistant for the Town of Sterling at a rate of \$12.85 per hour in accordance with the existing policy as outlined in the Employee Handbook. All voted in favor of the motion.

**h. Notice of Violation and Order – 15 Old Greenwich Road:** The Notice of Violation was issued for a prohibited mobile home and unpermitted construction of activities for property located at 15 Old Greenwich Old. Thomas Orr, the owner of the property submitted a building and zoning permit application, with septic and well information to D. Sorrentino, Zoning Enforcement Officer for review on 2/4/2015. L. Cooper made a motion, seconded by J. Firlik to table this item and have D. Sorrentino give the Board of Selectmen an update. All voted in favor of the motion.

New Business:

**a. Request for Refund of Excess Tax Payments:** J. Firlik made a motion, seconded by L. Cooper to approve the request for refunds to: 1) Joyce C. Brady, 145 Jencks Road, Sterling, CT 06377-1916 for \$314.68; and 2) Desert Financial Services, Inc., PO Box 643, Dayville, CT 06241 for \$29.93. All voted in favor of the motion.

**b. Consider and Act on Appointment of Nathan Jordan to Energy Committee (3 yr. term ending 11/6/2017):** L. Cooper made a motion, seconded by J. Firlik to appoint Nathan Jordan, 382 North Sterling Road, Sterling, CT 06377 to a three (3) year term expiring 11/6/2017. All voted in favor of the motion.

**c. Consider and Act on Appointment of Stacy Abua to the Zoning Board of Appeals (3 yr. term ending 8/11/2017):** L. Cooper made a motion, seconded by J. Firlik to appoint Stacy Abua, 255 Snake Meadow Hill Road, Sterling, CT 06377 to fill the vacancy by R. Waugh to a three (3) year term expiring 8/11/2017. All voted in favor of the motion.

**d. Snow and Ice Removal on Roof – 1183 Plainfield Pike:** The accumulation of snow on the roof and the buildup of ice in the gutters caused leaky roofs in the children's section of the library, the staff lounge and the historical society room at the Sterling Town Hall, 1183 Plainfield Pike. JD&D Construction, Inc., 114 Upper Gore Road, Webster, MA was hired on the recommendation of Northeast Connecticut Council of Governments (NECCOG) to clear the snow and ice from the roof. J. Firlik made a motion, seconded by L. Cooper to refer the invoice from JD&D Construction in the amount of \$21,900 to the Board of Finance for an appropriation from the Fund Balance. All voted in favor of the motion.

Any Other Business:

Adjournment: J. Firlik made a motion, seconded by L. Cooper to adjourn 7:04 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary